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30 January 1970

MEMORANDUM FOR: Director of Training

SUBJECT

: Weekly Report - 26 - 30 January 1970

A. COURSES

COURSES IN PROGRESS	DATE SIO	DEIVIG
Clerical Refresher	12 Jan 6 Feb.	15
Midcareer	18 Jan 27 Feb.	33

B. ADMINISTRATIVE TRAINING

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Senior Training Officer/CS, has promulgated a memo to all CS training officers reminding them of the existence of the Support School's Field Finance and Logistics Course and Administrative Procedures Course; has reviewed the objectives of these courses and suggests continued review of training plans prior to individual assignment to the field -- in particular he emphasizes the relevancy and essentiality of FF&L training for those who will be assigned in supportive roles to small stations and bases.

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Chief, Support School
Office of Training

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